



Northeast Texas - AFA Chapter 416 Chapter Executive Committee Meeting

🏠 **Location:** Oaks Country Club, Greenville, TX
📅 **Date:** 250709
🕒 **Time:** 1130-1230

Attendees:

President – Zachary Hill

Vice President – Ted Oats

Secretary – Chad Chaffee

Members: Cheya Shanahan, Rich Holsinger, Heidi Ratliff, Steve Maclaird

VP Community Partners – Terry Thomas

VP CAP – Chuck Meador

Treasurer – Vance Clarke

Minutes

I. Minutes Review, vote to submit

- a) Open Discussion

II. Update on 27 Sep 2025 Golf Thing

- a) 27 Sep 2025 AFA Golf Tournament:
- b) Terry and Vance coordinating flyer work with L3Harris SERVE team for updates. Working to get flyers in work and have version by early July. Working with Ashley Sneed on this.
- i) 25 11x17, 25 8.5x11, Zach was to have printed in July and returned to Terry.

III. Texas State Mtg – 1-3 Aug 2025

- a) Vance is attending, and Chad is attending for one night. Our TOY and Zach (in blues) will attend dinner, possible one more. Deadline has passed for additional updates

IV. Community Partners (CPs)

- a) Vance presented plaque to Mercer Advisors at their new office location on 10 June. Photos to share?
 - i) All signs recovered except Mercers will contact golf course, Build a whole sponsor sheet. Consider reserving teams for sponsors? Need cutoff dates, and full build-out
- b) Recommend all continue to share and work CPs

V. Essay Contest

- a) Suggested Topics:
 - i) Impact of AI in the Military; Steve taking initial recommendations of narrowing topic horizon?
 - ii) United States approach to world event; national or International?
 - iii) Drone warfare; risk of drone integration in future conflicts?

VI. Community building

- a) Vance – Introduce and discuss new Sulphur Springs school program support funding

- i) Threads through from sponsors to action builds a provenance for edifying sponsorships.
- ii) All of our sponsorships need attention, but bigger ones should endeavor face to face meetings, Blackjack, Bartlett and West.
- iii) Vance spent time reviewing current budget structure and vision for EOY 25.

VII. Civil Air Patrol

- a) 645 CAP Funding Request Discussion; \$600 check to 645 CAP to supplement ribbons/insignia fees provided with receipt returned to AFA416.
- b) This was returned to original wording with the minute's submission. G1000 simulators: There are high and low-cost options, attempted to gain maximum hours used for certification, but opted to go with lower cost despite fewer hours towards certification.
- c) Expecting full documentation and updates. Purchase costs, sustainment, hours reduction. ROM is \$7-12K. (Closest ones are Mesquite and Addison). Amount of time in the air reduced (40 hours?). Choya and Steve are working full write-up for next meeting.

VIII. AFA Advocacy Efforts

- a) Basic Military Training Communication Efforts Ongoing (Vance, Chad are POC). Cards for parents and supporters at BMT graduation. Outreach from National.
- b) 30 July 2025 Mercer Open House – Details to follow via separate announcement, potentially add JROTC instructors, military, adds to teams, integrate with sponsors.
- c) Shirts ordered in blue. All future shirts will be red, white, and blue, though any color can be procured if requested by a buyer.
- d) Planning ahead for help with sponsor list, essay contest, covering programs, CAP especially.

IX. Way Ahead

- a) Schedule ExCom Discussion required in near future for programming resources and expectations for clear program guidance and feedback to our Sponsors, Donors, and Community Partners. Likely need to aim at October November.
 - i) Zach and Terry meeting on using golf system for tourney management. Chipper game made a great deal of money. Auction vs Raffle.
 - ii) Initial budget review for purposes of board orientation and discussing fundraising and funding philosophy.
- b) Recommend meeting before 10 Sep 2025 to discuss. Recommend 4-hour session. It can be morning or afternoon on a Saturday, or an evening. Location TBD. Will require some

planning and effort ahead of time. Once determined we need to take action to address our efforts and plans going forward.

- X. Next meeting is scheduled for 6 August, 1130-1300. Stay tuned for updates and initial meeting invites.

Action Items	Owner(s)	Deadline	Status
Videos for event	Vance	July 2025	Vance is posting some video links on web page. CAP presentations, some teacher, etc. Can find on page. Working with Web team to get all posted.
USC rep for new schools	Chad	30 Aug 25	In Progress, District Reps Id'd
Hughes Springs	Vance	30 Jul 25	Posting links to web page of event we funded. Will also set up visit for future.
Golf Thing	Zach	27 Sep 25	Tournament complete, well done!
ISD Cybersecurity Texas Funds	Chad	30 Jul 2025	Reaching out to ISDs on using state funds that haven't been used. May be impacted by floods.