



## Northeast Texas - AFA Chapter 416 Chapter Executive Committee Meeting

🏠 **Location:** Oaks Country Club, Greenville, TX  
📅 **Date:** 251106  
🕒 **Time:** 1100-1230

### Attendees:

**President** – Zachary Hill  
**Vice President** – Ted Oats  
**Secretary** – Chad Chaffee  
**Members:** Steve Maclaird, **Virtual:** Carlos and Helene Hernandez

**VP Community Partners** – Terry Thomas  
**VP CAP** – ~~Chuck Meador~~  
**Treasurer** – Vance Clarke

## Minutes

### I. Minutes Review, vote to submit

- a) Open Discussion (Meeting at Oaks CC in Ballroom)
- b) Reviewed previous minutes (accepted)

### II. Finances

- a) Vance briefed external Budget Expenditures plan for year 2026
- b) Checking: \$34,377.21 Savings: \$25,048.11 Total: \$59,425.32
  - i) Outstanding receivables: 13,969.33 Available Balance: \$34,619.33
- c) GBCCA (Rockwall) had 5 CP teams - \$900. Vance added \$100 for a pizza party for the RISD CP kickoff on 14 Nov. This is \$350 over previously approved \$750 for this.
- d) Sulphur Springs advised to hold off on 3D printer donation, awaiting results of a grant effort underway. Putting the \$2600 back into available funds.
- e) Estimated working Chapter **overhead expenses are 14-16% total**. Also structuring shirts and Auction items that we donate so we can show that cost. Working with Terry on auction portion and have broken out 'donated' shirts to show the actual cost. Provides way to tell costs vs income from shirt. We sell shirts for \$35 to ensure we cover costs. Donated shirts overall, based on total purchase cost is \$27.04.
- f) Time to renew donor letters, some can move to email, working with Terry on getting as many emails as possible to improve CP communications as well as reduce costs of mailing. Expect to have these letters out before Dec 30 to meet IRS requirements.
- g) Auction, Golf Thing, and Inspire Golf: Vance will put together numbers showing costs and resulting profits from these events. Bookkeeping provides good numbers but need to break it down more. Plans to present at next meeting.

### III. 25 April 2026 Spring Thing

- a) Date set and Oaks Ballroom reserved. **Need someone to lead effort.**
  - i) Believe Carlos Hernandez may be interested in helping lead this. Zach will help steer things and if we start early, we can lessen the work load. Vance will provide recommended briefers for the Inspire portion at 11 Dec meeting.

- b) We can start working on presentations, script, and other items.
- c) Review awards we present like CP MOFs. Order awards for Medals of Freedom and Exceptional Service (if possible) earlier so that CPs can participate in award observances.

#### **IV. 15 May 2026 – Tentative for Support & Inspire Tournament**

- a) Sponsors – may need to explore a lower rate, sharing with SJ Chapter (sponsors only), and Chad looking into like-kind exchanges with other charities.
- b) **Reached agreement with Woodbridge GC. Will press with Wylie and date. Will be \$80 per player.**
- c) Working with Wylie course on costs, etc. Negotiating to get better rates. Owner gave us cost only \$5 more than last year and we can work this well. Will raise entry price from \$75-\$80. Believe our player pool can support this increase. (2 years ago we charged \$90 for the tournament. Current thinking is more than \$90 is too much)
- d) Could use some help for this tournament – Carlos to investigate lead? Also, will need volunteers to help with early registration and to monitor one/two of the fundraising holes. Chad covered one of them last year. **Start ‘saving the date’ for support.**

#### **V. Essay Contest (Helene Hernandez leading)**

- a) Entry info sent to schools and educators. Sent Educator Resource info to them as well.
- b) Discussion about next steps and managing emails. Emails are flowing from central Essay account that Essay committee members have access to, but Chad is still working with AFA and committee on a central storage method as central accounts do not store files.
- c) Working on How To guide as well.

#### **VI. Community Partners (CPs)**

- a) Recommend all continue to share and work CPs
- b) We can build simple handouts for Rockwall area and those near to start sharing for sponsorship for the May 15, 2025, Support & Inspire Golf Tournament.
- c) Zach and Terry need to plan visit to UHU Technologies and WWLT.

#### **VII. Community building**

- a) Would like to find volunteers to be leads for following communities:
  - i) Rockwall – Chad / Commerce – Ted?
  - ii) Sulphur Springs - ? ( have a Wildcatter willing to help, Pat)
  - iii) Greenville – Terry

## VIII. Civil Air Patrol

- a) Checks for all three squadrons have been sent for 2026 support.
- b) TX-645: Simulator first status update: simulator has been ordered and received, room has been re-established for squadron use by L3. Space is unprepared and has to be shared with other entity. Waiting on construction to be begin setup, expecting ribbon cutting to possibly be held in January with 416.

## IX. AFA Advocacy Efforts

- a) Basic Training Communication Efforts Ongoing (Chad is POC )(Move to tasks)
- b) Inspire Military Service calls with Air Force Reserve Commander happening. Also working to engage with CC for reserves for our area. Could be a good speaker for our April event.
- c) Vance and Chad to work on Texas Legislative follow-up from state AFA for contact with congressional advocacy and newsletters. Will see what we can map out and work in coming two months.
  - i) Congressional engagement will have to be reset with updates: maps, AOR, districts, high schools, etc. Chad should have a progress update in December.

## X. Way Ahead

- a) See if you can attend, wear shirts or mention AFA at following events:
  - i) **11 Nov:** Greenville HS Veterans Day event – 1030 start/Vet Lunch provided after
  - ii) **12 Nov:** East Texas A&M Veterans Day and Veteran Vigil events. 0900 start.
  - iii) **14 Nov: Rockwall CyberPatriot:** Gene Burton Career & College Academy on John King has 5-teams participating. 1100-1230, background check required.
    - (1) **12 Dec** and tentative **23 Jan 2026** are other dates to consider, mark calendar.
- b) **13 Nov:** Meeting with Lone Oak Superintendent (Terry, Vance, Steve M.) to discuss donation, Tango Flight, and other AFA offerings like Essay Contest, etc.

- XI.** Next meetings is scheduled for **11 December at The Oaks, 1100-1230**. Stay tuned for meeting invites.

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Action Items	Owner(s)	Deadline	Status
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